

# Education & training – courses and equipment



<i>Organisation</i>	<b>DWP – Jobcentre Plus</b>
<i>Name of programme</i>	Flexible Support Fund
<i>Who can apply</i>	Customers of Jobcentre Plus. If you are a prisoner, the Flexible Support Fund will only be available once you have been released and have made a claim for Universal Credit.
<i>What can be funded</i>	<p>This grant can be for anything that helps remove barriers to work and improves an individual's chances to gain work and/or keep employment. Examples of such awards include clothing and footwear for attendance at interviews in order to gain employment, clothing and travel expenses to attend a place of work. Funds can also be requested to help towards childcare.</p> <p>There is no set amount of money you can be granted, it depends on your personal circumstances, situation and needs.</p>
<i>What is NOT funded</i>	Goods or services you have already paid for.
<i>How to apply</i>	Simply ask your Jobcentre Plus advisor if it would be possible to be considered for this grant and be ready to answer questions and explain the need.
<i>Key dates</i>	This grant may be applied for at any time.
<i>Notes</i>	Whether to award or not is at the sole discretion of the individual's Jobcentre Plus advisor.
<i>Apply to</i>	To find contact details for your local <b>Jobcentre Plus</b> , visit <b><a href="https://find-your-nearest-jobcentre.dwp.gov.uk/search.php">find-your-nearest-jobcentre.dwp.gov.uk/search.php</a></b> Alternatively, use Google or another search engine.

## Education &amp; training

<b>Organisation</b>	<b>HMPPS</b>
<b>Name of programme</b>	CFO Discretionary Access Fund (DAF)
<b>Website</b>	www.co-financing.org
<b>Number of prisoners/ prison leavers helped</b>	Over 85,000 individuals helped by CFO3 so far.
<b>Specific geographical area</b>	All English regions except Cornwall.
<b>Who can apply</b>	Anyone over 18, serving a prison or community sentence, or on licence in the community can apply, as long as they are accessing the CFO3 programme. CFO3 works with people in prison or the community, helping them to address barriers which may stop them from gaining work. CFO3 can help with a range of issues, including providing training, practical support or just being someone to listen. CFO3 works with a wide variety of people and may offer specific services for a number of priority groups, including women, older people (50+), those with disabilities (including mental health) and those from minority ethnic groups.
<b>What can be funded</b>	<p>CFO3 providers have funding available as part of their budget, which can be used to pay for specific items which may help people to secure work, training or education opportunities. This is the Discretionary Access Fund (DAF) which can be used to help overcome specific barriers to work such as travel (to an interview, to work), pay for childcare or equipment.</p> <p>The DAF can also be used to increase the employability of individuals by purchasing courses/equipment, etc. that may not otherwise be available. Examples could include:</p> <ul style="list-style-type: none"> <li>■ short term vocational courses such as Fork Lift Truck courses</li> <li>■ industry specific qualifications</li> <li>■ items of equipment essential to secure an individual a job, i.e. tools of the trade for a hairdresser or electrician, etc.</li> </ul>
<b>How to apply</b>	If an individual in custody or serving a community sentence is interested in accessing the CFO programme, they should speak to their probation practitioner or someone in the prison, who will be able to make contact with the prime provider in their region. Please note: participants in the CFO programme cannot apply directly. Additional information is also available at <a href="http://www.co-financing.org">www.co-financing.org</a>
<b>Notes</b>	CFO3 will support a significant number of offenders to access mainstream opportunities until December 2023, via European Social Fund (ESF) monies. The CFO Activity Hubs project will support offenders until October 2023. HMPPS CFO delivery is branded as CFO3/CFO Activity Hubs in all regions or may be referred to locally as HMPPS ESF programme. Most Hubs are community located.



*CFO3 helped me when I felt no one else could ... I have been working now for two years. It's the longest I've not been in prison since I was kid. I'm not going back."*

<i>Organisation</i>	<b>Student Finance England</b>
<i>Name of programme</i>	Advanced Learner Loan
<i>Website</i>	<a href="http://www.gov.uk/advanced-learner-loan">www.gov.uk/advanced-learner-loan</a>
<i>Specific geographical area</i>	England
<i>Who can apply</i>	You will need to be over 19 years old; living in the UK on the first day of your course; be a UK national or have settled status; be studying at an approved college or training provider in England. Check the website for details about eligibility for non-UK nationalities.
<i>What can be funded</i>	If you are studying for a level 3, 4, 5 or 6 qualification at an approved college or training provider, an Advanced Learner Loan can help with the costs of your course.
<i>How to apply</i>	Check your course qualifies for the loan, and ask the provider or college for a 'Learning and funding information' letter. Applying online via the website below is the easiest way but you can also request a postal application form by telephone. You will need a passport or birth or adoption certificate as ID to apply.
<i>Notes</i>	<p>You'll have to start repaying your loan when your income is over a certain amount (the 'threshold' amount) and you'll be charged interest from the day you get the first payment.</p> <p>You may also be eligible for money from the Advanced Learner Loan Bursary Fund <a href="http://www.gov.uk/advanced-learner-loan/bursary-fund">www.gov.uk/advanced-learner-loan/bursary-fund</a> If you wish to receive money from the Bursary fund you will need to apply to your college or training provider as each one has its own application process.</p>
<i>Apply to</i>	<p><b><a href="http://www.gov.uk/apply-online-for-student-finance">www.gov.uk/apply-online-for-student-finance</a></b></p> <p>or call 0300 100 0607, Monday to Friday, 8am to 6pm; Saturday and Sunday, 9am to 4pm.</p>

<i>Organisation</i>	<b>Student Finance England</b>
<i>Name of programme</i>	Disabled Students Allowance (DSA)
<i>Website</i>	<a href="http://www.gov.uk/disabled-students-allowances-dsas">www.gov.uk/disabled-students-allowances-dsas</a>
<i>Specific geographical area</i>	England
<i>Who can apply</i>	<b>People who are disabled*</b> and are studying towards their undergraduate or post-graduate degree or towards one of the qualifications listed here: <b><a href="http://www.gov.uk/disabled-students-allowance-dsa/eligibility">www.gov.uk/disabled-students-allowance-dsa/eligibility</a></b>
<i>What can be funded</i>	Any specialist equipment needed for studying your course, non-medical helpers, extra travel costs and other disability-related costs. For a laptop/PC you will be required to contribute £200.
<i>What is NOT funded</i>	Any normal day-to-day expenses associated with your disability or normal student expenses.
<i>How to apply</i>	A DSA application is available on the Student Finance England website or a paper copy can be found here: <b><a href="http://www.gov.uk/student-finance-forms">www.gov.uk/student-finance-forms</a></b>
<i>Acknowledgement</i>	Once your application has been received, you'll know within 6 weeks if you have been successful gaining a DSA. Getting DSA support in place can take up to 14 weeks.
<i>Notes</i>	<p>The fund is pro-rata, so if you are studying part-time or at home you will receive a proportional amount of funding towards support costs.</p> <p>*The term disability covers:</p> <ul style="list-style-type: none"> <li>■ learning difficulties; for example, dyslexia, dyspraxia, ADHD</li> <li>■ mental health conditions; for example, anxiety, depression</li> <li>■ physical disabilities; for example, if you have to use aids for moving around or need a special keyboard</li> <li>■ sensory disability; for example, visually impaired, deaf or a hearing impairment</li> <li>■ long-term health conditions; for example, cancer, chronic heart disease, HIV</li> </ul> <p>If you still have questions regarding this fund more information is available on the website above or by calling 0300 100 0607, Monday to Friday, 8am to 8pm; Saturday, 9am to 4pm.</p>
<i>Apply to</i>	<b>Student Finance England</b> Part-time students must apply via the paper form, full-time students can apply via their SFE Webportal.



<b>Organisation</b>	<b>Prisoners' Education Trust</b>
<b>Website</b>	www.prisonerseducation.org.uk
<b>Number of prisoners/ prison leavers helped</b>	We help around 1,500 people each year to start their studies, equipping them with the skills and qualifications to build brighter futures.
<b>Specific geographical area</b>	England, Wales, Channel Islands and Isle of Man
<b>Who can apply</b>	Any sentenced prisoner aged 18 years and over from prisons in England, Wales, Channel Islands and Isle of Man, including Young Offenders' Institutions. Applicants need to have gained level 2 English (literacy). Some courses also require level 2 Maths (numeracy). Applicants should be able to complete their chosen course before release, and so need to have a minimum of 6 months left on their sentence when applying.
<b>What can be funded</b>	<p>We offer over 120 different distance learning courses, from business start-up to GCSEs and A-levels, health and safety and Open University Access modules.</p> <p>The full range of courses available for study can be found in the PET Course Prospectus.</p>
<b>What is NOT funded</b>	Art and hobby materials, postgraduate courses.
<b>How to apply</b>	Applications to PET must be made through the prison education department on PET's application form and must be signed by an authorised member of the prison education/learning and skills department.
<b>Notes</b>	<p>If you are considering applying for a PET grant, please either see our Course Prospectus (available from your prison's Education Department), or contact our Advice team for more information.</p> <p><b>PET Advice Line</b> – 0800 048 7520 on: Tuesdays, 10am to 12pm and 2pm to 4pm Thursdays, 10am to 12pm and 2pm to 6pm</p>
<b>Apply to</b>	<p><b>Freepost PRISONERS' EDUCATION TRUST</b>, or The Foundry 17 Oval Way London SE11 5RR</p> <p>020 3752 5680 info@prisonerseducation.org.uk</p>



*Education was the key to changing my life. PET courses give you the chance to start a new career or brush up on the skills you've already got."*

<i>Organisation</i>	<b>Bishop David Sheppard 10th Anniversary Trust</b>
<i>Specific geographical area</i>	Anglican Diocese of Liverpool only
<i>Who can apply</i>	<p>Men and women between the ages of 21 and 49 who are living in <b>Southport, St Helens, Ormskirk, Skelmersdale, Wigan, Warrington, Widnes and all the areas of Liverpool between</b>, who are studying for an accredited qualification at a college/training facility and need to buy equipment. We emphasise that we cannot consider applications from anyone who does not live in the specific area as described above.</p> <p>You must not be studying for an honours degree or already have been educated to degree level.</p>
<i>What can be funded</i>	Books, equipment or uniforms that are required for the course, either vocational or academic, that the applicant is undertaking.
<i>How to apply</i>	In the first instance please write to the Trust, address given below, and we will aim to respond to your enquiry as soon as possible.
<i>Key dates</i>	Applications are usually considered in March, May, September and December.
<i>Acknowledgement</i>	We aim always to respond to correspondence from people applying from within the Anglican Diocese of Liverpool as described very specifically in the 'Who can apply' section above.
<i>Notes</i>	<p>We can <b>only</b> accept applications from those released from prison and living within the boundary of the Diocese of Liverpool. (See 'Who can apply' above for the precise definition of this area.) The Trust's criteria does not allow us to consider applications from those released from prison living outside this area.</p> <p>Every applicant must be registered with a college or training facility within the Diocese of Liverpool. The application must contain two references, the first reference must be from your tutor, written on headed paper and be an original, as photocopies are not accepted.</p>
<i>Apply to</i>	<p><b>The Bishop David Sheppard 10th Anniversary Trust</b>  St James' House  20 St James Road  Liverpool  L1 7BY  0151 709 9722</p>



<i>Organisation</i>	<b>Borderline Books</b>
<i>Website</i>	www.kittiwaketrust.org.uk
<i>Specific geographical area</i>	UK and Republic of Ireland
<i>Who can apply</i>	Any prisoner in the UK and Republic of Ireland who has more than 3 months in prison still left to serve.
<i>What can be funded</i>	<p>We provide (mostly second-hand) books at no charge. Some dictionaries and readers are brand new. We DO NOT supply textbooks for OU, City &amp; Guilds, etc. We may have some GCSE textbooks but these are usually from an older curriculum.</p> <p>Apart from Polish/English we can't usually help with other foreign language dictionaries – you need Haven Distribution for that.</p>
<i>What is NOT funded</i>	We do not purchase books of any kind but supply from stock.
<i>How to apply</i>	<p>Email books@borderlinebooks.org or write to the postal address below. Please send a simple letter listing the books or genres you require.</p> <p>We do not have lists of books in stock as this changes from day to day. We will try to find books that are close to your requests, if not the exact books.</p>
<i>Acknowledgement</i>	We may contact you by email via 'emailprisoner' if we have questions about your request.
<i>Notes</i>	If we have multiple requests from the same prison at the same time, we may group several requests into one package and send via the library, reception or a specific officer according to what works in each location. DO NOT FORGET to put your location on the letter, as well as your name and number. We can't send you books if we don't know your address!
<i>Apply to</i>	<p><b>Grant Administrator</b>          Borderline Books          PO Box 528          Gateshead          NE9 9DQ</p> <p>0780 725 5721          books@borderlinebooks.org</p>





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Reading in a cell.  
HMP Swaleside

## Education &amp; training

## ENGLAND – LONDON &amp; THE HOME COUNTIES



BUCKS ASSOCIATION FOR THE CARE OF OFFENDERS

<b>Organisation</b>	<b>Bucks Association for the Care of Offenders (BACO)</b>
<b>Website</b>	www.baco.org.uk
<b>Maximum decision time</b>	1 month
<b>Number of prisoners/ prison leavers helped</b>	Hundreds since the charity started in 1971.
<b>Specific geographical area</b>	Buckinghamshire & Milton Keynes
<b>Who can apply</b>	Prisoners in the four prisons in Buckinghamshire; HMPYOI Aylesbury, HMP Woodhill, HMP Grendon, HMP Springhill. Prison leavers living in the county of Buckinghamshire or the town of Milton Keynes may apply via Probation.
<b>What can be funded</b>	A wide range of essential items or a financial contribution towards a qualification that will help secure employment after release: essential clothing, identity documents, driving lessons and test, art and craft materials. All requests have to be supported by a key worker, education or OMU staff or a probation officer.
<b>What is NOT funded</b>	What is already funded by the prison/probation services.
<b>How to apply</b>	By email or in writing. Grant applications should be supported by a prison officer/probation officer.
<b>Key dates</b>	May apply any time during the year.
<b>Acknowledgement</b>	All applications from those eligible to apply will be acknowledged.
<b>Notes</b>	BACO has received The Queen's Award for Voluntary Service.
<b>Apply to</b>	<p><b>BACO Grants Administrator</b>            BACO c/o Heart of Bucks            New Road            Weston Turville            Buckinghamshire            HP22 5QT            info@baco.org.uk</p>



*Thank you for giving me a helping hand towards my next chapter. I'm slowly moving towards freedom after almost 15 years behind a door, so thank you for helping me become more independent."*

## Education &amp; training

UNITED KINGDOM



<b>Organisation</b>	<b>City &amp; Guilds Group</b>
<b>Name of programme</b>	City & Guilds Foundation Bursary Programme
<b>Website</b>	<a href="http://www.cityandguildsfoundation.org/bursaries">www.cityandguildsfoundation.org/bursaries</a>
<b>Maximum decision time</b>	6 months
<b>Who can apply</b>	Those aged 18+, who are UK residents and wish to study in the UK, who are in genuine financial need and who have not yet started their course.
<b>What can be funded</b>	City & Guilds and ILM qualifications in sectors including building services, digital and IT, engineering, health and social care, and hospitality and catering. Check the website for the full list. You can apply for a bursary of up to £6,000. This is to cover the total cost of your training programme and any tools or learning materials required. Most bursaries granted are for amounts between £2,500 and £5,000. If you are awarded a bursary, it may be a partial reward and not the full requested amount.
<b>What is NOT funded</b>	Qualifications that are not C&G or ILM accredited.
<b>How to apply</b>	Online application form (available when the round opens on the webpage above) OR you can request a paper application form.
<b>Key dates</b>	Registration of interest for the bursary programme is open Autumn (Sept), Winter (Jan) and Spring (May).
<b>Acknowledgement</b>	After completing the Registration of Interest, you will receive an application form if you are eligible to apply. You will then receive notification as to whether your application will move forward to the interview stage.
<b>Notes</b>	We want to ensure that receiving a City & Guilds bursary gives you the best possible chance of finding employment opportunities, and so we are seeking applications from those who wish to study in an industry that is facing skills shortages. As part of your application, we would like to see evidence that you have thought about the employment opportunities available and possible career routes.
<b>Apply to</b>	<b>Bursaries, the City &amp; Guilds Foundation</b> 5-6 Giltspur Street London EC1A 9DE



*Getting that certificate saying I'm a fully qualified electrician was the proudest achievement of my life...it gave me confidence as a father to be able to provide for my family and this was all because of the bursary."*



Colyer-Fergusson  
Charitable Trust

<i>Organisation</i>	<b>Colyer-Fergusson Charitable Trust</b>
<i>Name of programme</i>	Hardship Award Programme
<i>Website</i>	<a href="http://www.cfct.org.uk">www.cfct.org.uk</a>
<i>Specific geographical area</i>	Kent
<i>Who can apply</i>	Only charities and similar organisations working on behalf of people in Kent may make the request for a Colyer-Fergusson Hardship Award on behalf of disadvantaged young people living in Kent who are under the age of 25.
<i>What can be funded</i>	Please see <a href="http://www.cfct.org.uk">www.cfct.org.uk</a>
<i>How to apply</i>	From <a href="http://www.cfct.org.uk">www.cfct.org.uk</a>
<i>Key dates</i>	The trust operates a rolling programme.
<i>Notes</i>	We run a number of other programmes too. For more information about these, see <a href="http://www.cfct.org.uk">www.cfct.org.uk</a>
<i>Apply to</i>	<p><b>The Correspondent</b>  Colyer-Fergusson Charitable Trust  34 Hill Street  Richmond  TW9 1TW  020 8948 3388  <a href="mailto:grantadmin@cfct.org.uk">grantadmin@cfct.org.uk</a></p>

## Education &amp; training

## ENGLAND – LONDON &amp; THE HOME COUNTIES



<b>Organisation</b>	<b>Community Foundation for Surrey</b>
<b>Name of programme</b>	Surrey Young People's Fund
<b>Website</b>	<a href="http://www.cfsurrey.org.uk/fund/the-surrey-young-peoples-fund">www.cfsurrey.org.uk/fund/the-surrey-young-peoples-fund</a>
<b>Specific geographical area</b>	Surrey*
<b>Who can apply</b>	You may apply if you are aged 16–25 at the time of application, resident in Surrey*, and experiencing financial disadvantage. You will typically fit into one of the following categories: having achieved or likely to achieve less than 5 GCSEs at grades 4–9; you are not in full-time employment (16+ hours per week); you are a young person with a disability or restricted by a health condition; a young person with mental health conditions; a young person in or leaving care; you are a carer (including Surrey Young Carers); you are a person involved with, or previously involved with, the justice system.
<b>What can be funded</b>	Grants will typically be up to £300 and can fund items directly related to enhancing your employability skills – typically course fees and examination costs; travel costs for education, training or employment; childcare (for short-term education or training); equipment, materials or tools; work/training related clothing; volunteering/work placement costs; online learning.
<b>How to apply</b>	Please submit an Expression of Interest form via our website, <a href="http://www.cfsurrey.org.uk/surrey-young-peoples-fund-application">www.cfsurrey.org.uk/surrey-young-peoples-fund-application</a> and check that you are eligible to apply. If you need to talk to a member of our team please use the contact details below.
<b>Key dates</b>	Your application will be assessed by the Surrey Young People's Fund Panel, who meet on a regular basis.
<b>Notes</b>	*Defined by the administrative boundaries of the county of Surrey. The boundaries exclude the London boroughs of Croydon, Kingston, Richmond and Sutton. Young people temporarily resident closely outside the Surrey borders with substantial and current roots in Surrey can also be considered. Please also note that the Surrey Young People's Fund has been set up as a funder of last resort.
<b>Apply to</b>	<b>Nicola Bartlett, Grants Officer</b> Community Foundation for Surrey 01483 478091 <a href="mailto:grants@cfsurrey.org.uk">grants@cfsurrey.org.uk</a>



*Doing very well on my L1 Catering course and looking forward to L2 Catering and Hospitality next year! Thank you!"*



County Durham  
Community Foundation

<i>Organisation</i>	<b>County Durham Community Foundation</b>
<i>Name of programme</i>	Stanhope Castle School Charitable Trust
<i>Website</i>	<a href="http://www.cdcf.org.uk">www.cdcf.org.uk</a>
<i>Maximum decision time</i>	8–12 weeks
<i>Specific geographical area</i>	You can live anywhere in the UK – BUT you must at some point have been in the care of, looked after by, or under a Supervision Order to the local authority in the following areas for a minimum of 6 months: County Durham, Darlington, Hartlepool, Redcar & Cleveland, Middlesbrough, Stockton, Gateshead, South Tyneside or Sunderland.
<i>Who can apply</i>	You must be aged under 25 AND have been in the care of County Durham and Darlington, Hartlepool, Redcar & Cleveland, Middlesbrough, Stockton, Gateshead, South Tyneside or Sunderland local authorities for at least 6 months. You cannot apply if you are currently in prison.
<i>What can be funded</i>	You can apply for a grants of up to £1,000 to support your educational and training activities. These could include educational or tuition (including university) fees, study aids or equipment; bursaries to participate at a regional, national or international level in your chosen field; driving or motorbike lessons where you can prove either an extensive interest in car or motorbike mechanics or have been offered employment for which you will need a driving licence.
<i>What is NOT funded</i>	Holidays, any activity that is the duty of a local authority to provide, anything that is retrospective.
<i>How to apply</i>	You must ask your support worker (for example social worker or probation officer) to make the application on your behalf. The grant funds will be paid to your support worker's organisation and your support worker will then oversee, with you, how the grant monies are spent. Applications must be received through the online portal at <a href="http://www.cdcf.org.uk">www.cdcf.org.uk</a> on the grants page for individual grants.
<i>Key dates</i>	Rolling programme – no deadlines.
<i>Acknowledgement</i>	Receipt of applications is not acknowledged, though your support worker can email the <a href="mailto:officeinfo@cdcf.org.uk">officeinfo@cdcf.org.uk</a> to make sure we have received the forms.
<i>Notes</i>	Please make sure that your support worker has all the necessary information to complete the form.
<i>Apply to</i>	Online form available at <a href="http://www.cdcf.org.uk">www.cdcf.org.uk</a>



<b>Organisation</b>	<b>The Duke of Edinburgh's Award</b>
<b>Name of programme</b>	DofE Aldo Trust Bursary
<b>Website</b>	www.DofE.org
<b>Maximum decision time</b>	2 months
<b>Number of prisoners/prison leavers helped</b>	Maximum number of grants made in a year: up to 140. Can be applied for by groups or individuals undertaking their DofE programme.
<b>Who can apply</b>	Any young person in the secure estate (up to the age of 25) who is in need and who has enrolled either inside or outside of prison on the DofE Programme at any level.
<b>What can be funded</b>	Specialist clothing, materials and/or equipment needed to take part in any element of the DofE programme. We can also fund contribution towards cost of starting your DofE programme.
<b>What is NOT funded</b>	Only the above is funded.
<b>How to apply</b>	You can apply directly via letter, we ask also to include an endorsement from your DoE Leader supporting your application.
<b>Acknowledgement</b>	Unsuccessful requests will be acknowledged.
<b>Notes</b>	If the application is successful then we do ask for a case study on the individual or group the equipment was awarded to.
<b>Apply to</b>	<b>The Duke of Edinburgh's Award</b> Gulliver House Madeira Walk Windsor Berkshire SL4 1EU  01753 727400 info@dofe.org



*It might sound deep but doing DofE helps you put those pieces together because you're going to be in situations where you don't want to do it, you don't want to keep going. You tell yourself it's just a piece of paper but really it's helping you find out about who you are, what you can give society, how much you can push yourself to be the person that you know, deep down, you want to be."*

**Dan**

*Organisation***Frank Longford Charitable Trust (Longford Trust)***Name of programme*

Longford Scholarships

*Website*

www.longfordtrust.org

*Number of prisoners/  
prison leavers helped*

We make up to 30 awards of Longford Scholarships each year.

*Who can apply*

Anyone wanting to study for a degree who has left prison within the past 5 years, plus those who are soon to be released. Must have a conditional offer from a university. Specific emphasis on young prisoners and those whose qualifications will lead to fulfilling careers.

*What can be funded*

*I'm eternally grateful to the Longford Trust. You gave me more than higher education, a mentor and money. You have given me opportunities and hope, confidence and happiness."*

Grants (you don't have to pay us back) of up to £5,000 per annum for UK higher education courses, for up to 3 years to help with living expenses – but most awards are in the £1,800–£2,500 range. Most successful applicants will already have a student loan, but in some exceptional circumstances awards are given for tuition fees. Mostly undergraduate courses, but again, if there is a special case, for postgraduate courses.

All award-holders are given one-to-one mentoring by a trained mentor. With those in prison, permission must be granted for a mentor to visit. Longford Scholars are also able to access our employability project which provides specific training, work placements, internships, employment coaches and whatever else is needed to assist them in getting degree-level jobs and careers on graduating.

*What is NOT funded*

Anything other than higher education degrees.

*How to apply*

Must be made on application form available on the trust's website or obtainable from its offices. Applicants can fill it out online, or a hard copy can be printed off the website then sent by mail.

*Key dates*

Applications must be with us by the end of the first week in June, with decisions made in July for university courses starting in September. See our website for exact dates.

*Acknowledgement*

Queries about guidelines answered, but please read the guidelines fully before sending in the full application.

*Apply to***The Director**

Longford Trust  
PO Box 72887  
London  
N2 2FG

07747 365037 (Scholarship Manager)  
scholars@longfordtrust.org





<i>Organisation</i>	<b>Frank Longford Charitable Trust (Longford Trust)</b>
<i>Name of programme</i>	Frank Awards
<i>Website</i>	<a href="http://www.longfordtrust.org">www.longfordtrust.org</a>
<i>Number of prisoners/ prison leavers helped</i>	We make around 15 Frank Awards each year.
<i>Who can apply</i>	Those wanting to study an Open University module while in prison but unable to access a student loan.
<i>What can be funded</i>	Grants (you don't have to pay us back) for the cost of one Open University module.  All award-holders are given one-to-one mentoring by a trained mentor. With those in prison, permission must be granted for a mentor to visit.
<i>What is NOT funded</i>	Anything other than higher education degrees.
<i>How to apply</i>	Details of how to apply are on the trust's website, or forms can be obtained from the prison education department, the distance learning co-ordinator or from our partners in the scheme, the Prisoners' Education Trust.
<i>Key dates</i>	Two rounds, with applications in by end of December for Open University courses starting in February, and by start of September for Open University courses starting in October. See our website for exact dates.
<i>Acknowledgement</i>	Queries about guidelines answered, but please read the guidelines fully before sending in the full application.
<i>Apply to</i>	<b>The Director</b> Longford Trust PO Box 72887 London N2 2FG  07747 365037 (Scholarship Manager) <a href="mailto:scholars@longfordtrust.org">scholars@longfordtrust.org</a>





<b>Organisation</b>	<b>HACRO</b>
<b>Name of programme</b>	Small Grants
<b>Website</b>	www.hacro.org.uk
<b>Specific geographical area</b>	Referrals can only be accepted from agencies supporting people who reside in Hertfordshire at the point of referral.
<b>Who can apply</b>	Official agencies or similar groups in Hertfordshire can apply on behalf of ex-offenders who are under the supervision of probation. Information and references must be provided as evidence of the ex-offender's efforts in their own rehabilitation. Payment is always made direct to a recognised organisation.
<b>What can be funded</b>	Grants are generally £50–£100 and must serve an evident rehabilitation effect. Requests can be for birth certificates and ID; training courses; work clothes, equipment and tools; clothing due to weight change; and home essentials such as household items, white goods and bedding.  Grant funding is entirely dependent on members' subs and personal donations.
<b>How to apply</b>	Requests can be submitted via the HACRO website or direct to the office. Each submission is reviewed by the Project Support and Development Worker and nominated team of HACRO Trustees.
<b>Key dates</b>	Turnaround time is entirely dependent on the information supplied and the complexity of the submission, but some decisions can be made in 3 weeks.
<b>Apply to</b>	<b>The Administrator</b> 62–72 Victoria Street Sector 63 St Albans Hertfordshire AL1 3XH  01727 854727 office@hacro.org.uk

*Learning to use a forklift truck during a heavy construction equipment training course. HMP Stanford Hill*


  
**THEHARDMANTRUST**  
*realising potential*

<b>Organisation</b>	<b>The Hardman Trust</b>
<b>Name of programme</b>	Hardman Award
<b>Website</b>	www.hardmantrust.org.uk
<b>Maximum decision time</b>	3–6 months depending on when we receive your application.
<b>Number of prisoners/ prison leavers helped</b>	Maximum number of awards made in a year: 180
<b>Who can apply</b>	<p>Prisoners who are lifers or serving IPP sentences or fixed term sentences of 7 years or more who are in the last 2 years of their sentence. Male prisoners in England and Wales must be Cat D status and are usually held in open conditions.</p> <p>The criteria are similar for those serving sentences in Scotland though we recognise there is no IPP sentence in Scotland.</p>
<b>What can be funded</b>	A wide variety of purposes (educational in the broadest sense) that will assist your rehabilitation. Awards are generally between £300 and £1,000 in value.
<b>What is NOT funded</b>	Driving lessons for car or motorbike, clothing (unless work-related), furniture, medical expenses, laptops unless endorsed by the Governor or are to be bought and used post-release, undergraduate or vocational courses that may be funded via a government agency loan.
<b>How to apply</b>	Ask a staff member to download the application form from the website and follow the instructions on the form. You can also contact the Hardman Trust and we will send you a copy. If you are eligible for an Award, you will be interviewed by a Hardman Assessor before a decision is made at our next selection meeting.
<b>Key dates</b>	Selections are four times a year. You must send your application form so that we receive it before 1 February for the April selection meeting, 1 May for the July selection, 1 August for the October selection meeting and 1 November for the January selection.
<b>Acknowledgement</b>	We will tell you whether or not you have received an award shortly after the trustees have made their decision.
<b>Apply to</b>	<p><b>The Awards Manager</b>  The Hardman Trust  PO Box 108  Newport  Isle of Wight  PO30 1YN</p> <p>07944 511017 (Monday to Friday,  10.30am to 4.30pm)  awards@hardmantrust.org.uk</p>



*Please keep up the good work in helping people like myself where most others overlook us.”*  
**Andy**



## Stories of hope - Iain

First, I would like to say that I would not be writing this if it was not for The Hardman Trust and the dedicated team of individuals who work for the trust, who I first met at Castle Huntly Prison when I applied for a Hardman Award.

I was delighted to hear that I had been accepted to receive a Hardman Award and how the award would assist in helping me start a business once released from prison. I felt more confident that the business plan I had proposed would work and that I would be employed in a job that I felt passionate about.

Leaving prison having been inside a long time is an exciting and sometimes fearful experience. You have no idea of what challenges, issues or opportunities lie ahead. I found it helpful to remind myself that we all encounter problematic times in our lives, and we all have different ways of dealing with them. However, as prepared as I thought I was, I did encounter a few unexpected events and did experience unforeseen difficulties. It was also perplexing at times when dealing with social workers. Fortunately, I was able to contact The Hardman Trust, who were totally understanding, very encouraging and supportive. I found it reassuring to know that there were people who do care and who wanted me to succeed.

My business was very slow to start with, then work started coming in. Unexpectedly I was given a large bit of work and this enabled me to invest back into the business.

Looking back, things have been challenging but at the same time very satisfying and rewarding. And because of the support of one of the prison charities listed in this Directory I have been able to start a business which has been a major part of how I have been able to rebuild my life. I feel more optimistic for the future and now feel more capable of dealing with challenging situations in this ever-changing world.

**Organisation****Haven Distribution – Books to Prisoners****Website**

www.havendistribution.org.uk

**Number of prisoners/  
prison leavers helped**

Maximum number of grants made in a year: 3,000

**Who can apply**

Any prisoner in the UK &amp; Republic of Ireland who has more than 3 months still left to serve.

**What can be funded**

Up to £20 worth of books for educational purposes such as NVQ training or Open University courses, every 12 months. The student must still have at least 3 months left to serve in prison. We will also supply basic bilingual dictionaries for foreign nationals and/or picture/colour/large-print for those with reading difficulties.

**What is NOT funded**

We will not purchase encyclopaedias, atlases, religious publications, hobby books, general reading books, autobiographies, magazine subscriptions, art materials, musical instruments, stationery, calculators, computers CD-ROMs or language courses.

**How to apply**

The student needs to complete a simple A4 application form and provide proof that he or she is actively involved in education, namely something written to this effect on headed paper from an educational tutor or an acceptance letter from the Open University, Prisoners' Education Trust or similar. Requests for books can also be submitted on your behalf by tutors via email info@havendistribution.org.uk

**Acknowledgement**

Haven aims to provide the requested book within 6 weeks of receiving an application. If the application is unsuccessful, Haven will reply to inform the applicant (or their tutor) of their decision.

**Apply to**

**Haven Distribution**  
 27 Old Gloucester Street  
 London  
 WC1N 3XX  
 info@havendistribution.org.uk

*I just want to thank you for the book 'RHS Essential Gardening Techniques'. I am currently studying RHS Level II Certificate in Practical Horticulture and this book will be a valuable resource for my course."*



<b>Organisation</b>	<b>Lawrence Atwell's Charity</b>
<b>Name of programme</b>	Individuals Programme
<b>Website</b>	<a href="http://www.skinners.org.uk/atwell/individuals">www.skinners.org.uk/atwell/individuals</a>
<b>Maximum decision time</b>	We have no guaranteed timescale for a decision, but average around 4 weeks for applications.
<b>Who can apply</b>	Individuals aged 16–26, from low-income backgrounds, who want to gain vocational qualifications (up to level 3) to help them find work. Please see our website for full information.
<b>What can be funded</b>	Funding can be given for course fees, equipment/materials, travel costs, childcare and living costs.
<b>What is NOT funded</b>	Any course which is level 4 or above, including degree and postgraduate level courses. Non-vocational courses, such as GCSEs and A levels. Business enterprises or start-up costs. See website for further information.
<b>How to apply</b>	By completing our online application form via the website.
<b>Acknowledgement</b>	We will usually be in touch by email with questions regarding your application. Notification of our decision will also be made by email.
<b>Notes</b>	Our website is regularly updated with information about the Charity and any deadlines for applications.
<b>Apply to</b>	We can only accept an application made online, however, you can contact us here: 0207 213 0561 <a href="mailto:atwell@skinners.org.uk">atwell@skinners.org.uk</a>



LEATHERSELLERS' COMPANY  
CHARITABLE FUND

**Organisation****The Leathersellers' Company Charitable Fund****Name of programme**

Student Grant Scheme

**Website**[www.leathersellers.co.uk/education-student-grants](http://www.leathersellers.co.uk/education-student-grants)**Who can apply**

New applications will be considered for the 2023-24 academic year from January 2023 – April 2023. To be eligible you must be a student already enrolled on a full-time undergraduate degree (or foundation) course at a UK university, or with an offer to do so for the future academic year. You must be in financial need of support to study the course (and have exhausted other options for funding including loans or family support) and hold the ambition to have a positive impact on society in the future.

Non-British citizens should have at least 5 years' right to remain in the UK or be eligible for home fee status, and meet at least one of the following criteria:

- have been granted refugee status
- studied in the UK at secondary education level
- have family ties to the UK
- have settled or pre-settled status (EU)

**What can be funded**

Grant are made towards fees or general costs for students who are studying full-time degree courses. A maximum of £5,000 per annum is available, subject to annual review, for a maximum of 4 years.

**How to apply**

Applications have to be submitted via our online form at [www.leathersellers.co.uk](http://www.leathersellers.co.uk) Applications by letter or email will not be considered.

**Key dates**

After applications have closed you can sign up for an email notification when they re-open for next year.

**Acknowledgement**

We notify all applicants of the outcome of their application, whether you have been shortlisted for an interview or not. So, unless your email address changes, there is no need for you to do anything else once you have completed your application.

**Notes**

Whilst the scheme is not focused on supporting prisoners or ex-offenders, we welcome applications from all eligible students regardless of background. Please do note that we will not be able to fund any courses that are not full-time at undergraduate level, **and we do not accept appeals sent by letter.**

**Apply to**

**The Grants Team**  
The Leathersellers' Company Charitable Fund  
7 St Helen's Place  
London  
EC3A 6AB  
020 7330 1444  
[studentapp@leathersellers.co.uk](mailto:studentapp@leathersellers.co.uk)



<i>Organisation</i>	<b>The Norton Foundation</b>
<i>Website</i>	www.nortonfoundation.org
<i>Specific geographical area</i>	Birmingham, Coventry and County of Warwickshire
<i>Who can apply</i>	A sponsor can apply on behalf of young persons under the age of 25 who are in need of care or aid of any kind.
<i>What can be funded</i>	Grant of up to £500, although the majority are between £50 and £250, for purposes such as clothing, training, education and household goods.
<i>How to apply</i>	Applications are made by a sponsor such as Social Services, probation Service or other organisations that are in direct contact with those in need. The application form is available on our website, above. Grants are made on a monthly basis.
<i>Acknowledgement</i>	Following the grant meeting, applicants can expect to be notified of the trustees' decision the following month.
<i>Notes</i>	Guidance notes for what must be included in the letter are available from the website listed above.
<i>Apply to</i>	<b>The Correspondent</b> Norton Foundation 266–268 Stratford Road Shirley B90 3AD  correspondent@nortonfoundation.org

<i>Organisation</i>	<b>Open University – Crowther Fund</b>
<i>Name of programme</i>	Crowther Award and Beavers Award
<i>Website</i>	<a href="http://www.open.ac.uk/postgraduate/fees-and-funding/open-university-bursaries">www.open.ac.uk/postgraduate/fees-and-funding/open-university-bursaries</a>
<i>Specific geographical area</i>	Available worldwide to all applicants.
<i>Who can apply</i>	All OU Honours graduates are eligible to apply for Crowther and Beavers awards (subject to criteria). Both funds are independent of financial circumstances, however, they cannot be used to relieve financial hardship.
<i>What can be funded</i>	Funding applications will be considered towards any activity seen to be inspired by, or an extension of, an OU degree. <b>Crowther Awards</b> can assist, for example, with the cost of a postgraduate OU qualification or professional diploma, non-OU study (either undergraduate or postgraduate), formal supervised research proposals, projects either concerned with the community or an extension of studies already undertaken as an OU student and activities such as study tours, special tuition, masterclasses and personal lines of study. <b>Beavers Awards</b> relate to tuition fees or study-related costs for research degrees only with The Open University. Awards are considered up to a maximum of £1,000 but most awards may be considerably less than this.
<i>What is NOT funded</i>	The Funds are not available to relieve financial hardship, or to assist applicants towards the cost of Open University undergraduate study. Retrospective applications for non-tuition fee costs already incurred will not be considered. The award cannot be used to purchase laptops or other equipment.
<i>How to apply</i>	Both awards can be applied for through the Crowther application form. Please complete the form (available on the website link) electronically and email to <a href="mailto:OU-Crowther-Fund@open.ac.uk">OU-Crowther-Fund@open.ac.uk</a> In the current circumstances we would encourage the forms to be sent electronically rather by post.
<i>Key dates</i>	Applications open each year on 1 November and close on the final date by the end of February. Award Board meetings take place in April, and applicants are notified in writing of the outcome of their application by May.
<i>Notes</i>	If intending to apply for either award, all applicants are asked to read the guidance notes (available on the website) carefully.
<i>Apply to</i>	<b>Crowther Team</b> PO Box 6055 Milton Keynes MK10 1NH  <a href="mailto:OU-crowther-fund@open.ac.uk">OU-crowther-fund@open.ac.uk</a>



*Organisation***Open University Students Educational Trust***Website*[www.oustudents.com/support-and-advice/ouset](http://www.oustudents.com/support-and-advice/ouset)*Who can apply*

Any undergraduate student who has completed at least 30 credits of study with the Open University (OU), who is not eligible for statutory funding and can demonstrate financial hardship; any postgraduate student who has completed their undergraduate degree with the OU within the past 5 years and can demonstrate financial hardship. Priority is given to students who have begun their OU studies but through changed financial circumstances find it difficult to complete their study.

*What can be funded*

Costs linked directly to OU study. In relation to modules forming a part of a specific qualification which the student is intending to achieve, the Trust will consider applications for module fees, set books, course materials and the purchase or maintenance of study-related equipment. Please see criteria for full details.

*What is NOT funded*

Non-OU study. New students who have not completed 30 credits of study with the OU. Postgraduate study for students who completed their undergraduate study outside of the OU. Please see criteria for full details.

*How to apply*

Complete an OUSET application form (available from your prison education department). Send your signed form along with a letter of support from your education advisor and a copy of the last 3 months statements from your prisoner bank account to the address below.

*Key dates*

Please note applications need generally to be submitted at least 8 weeks before the start of a module.

*Apply to***OUSET (The OU Students Educational Trust)**

The OU Students Association  
PO Box 397  
Walton Hall  
Milton Keynes  
Buckinghamshire  
MK7 6BE

01908 652026  
[ouset@open.ac.uk](mailto:ouset@open.ac.uk)



*To have someone who is willing to help me progress and overcome setbacks is possibly the greatest gift I could be given."*

*Organisation***Poppyscotland***Website*[www.poppyscotland.org.uk](http://www.poppyscotland.org.uk)*Who can apply*

Poppyscotland provides life-changing support to our Armed Forces community. We reach out to those who have served, those still serving, and their families, including partners, widows, widowers and children. We assist those from all three arms of the Armed Forces (Royal Navy, Army and Royal Air Force), both regular and reserve, whether difficulties have arisen during time in the Armed Forces or many years later.

**Applicants must be resident in Scotland.**

*What can be funded*

Our grants are wide-ranging and can cover areas such as home repairs or mobility adaptations and items, replacement household goods and clothing.

Our Employment Services include a Criminal Convictions Disclosure Service, one-to-one support with an employment advisor for those with mental health issues, a 5-day residential employment skills course, and Employment Support Grants to help you gain the qualifications you need to move into sustainable employment.

*How to apply*

In the first instance contact Poppyscotland's Welfare Services Team on 0131 550 1557.

*Notes*

More information on our Welfare Services can be found at [www.poppyscotland.org.uk](http://www.poppyscotland.org.uk)

*Apply to***Welfare Services**

Poppyscotland  
New Haig House  
Logie Green Road  
Edinburgh  
EH7 4HR

0131 550 1557  
[GetHelp@poppyScotland.org.uk](mailto:GetHelp@poppyScotland.org.uk)



<b>Organisation</b>	<b>The Prince's Trust</b>
<b>Name of programme</b>	Development Awards
<b>Website</b>	<a href="http://www.princes-trust.org.uk">www.princes-trust.org.uk</a>
<b>Maximum decision time</b>	Application can take up to 8 weeks but this depends on region.
<b>Who can apply</b>	You may be eligible if you are a UK resident and are aged 16–30 studying less than 14 hours a week, or not in compulsory education; unemployed or working less than 16 hours a week. You must have a financial barrier in being able to access work, training, education or a structured voluntary role.
<b>What can be funded</b>	Prince's Trust Development Awards offer small cash awards to young people who have financial barriers – we can help with funding up to £500 (regional funding restrictions may apply) with things such as: tools or equipment for a job or qualification, e.g. hairdressing kit; carpentry tools; PPE; chef whites; course fees; interview clothes; licence fees, e.g. CSCS card (construction); short term childcare costs; transport costs to a new job/interview until first pay cheque. Qualifications must be accredited to qualify for the funding. Please note that there may be variations depending on region.
<b>What is NOT funded</b>	Living expenses, e.g. rent or bills; costs for things that have already been paid for; gap year or overseas projects; community projects; medical treatment; fees for courses higher than level 3, e.g. NVQ level 4, HNC, HND, degree or postgraduate courses; and anything related to self-employment/business start-up costs.
<b>How to apply</b>	If you meet our criteria, all you need to do is get in touch through our website (options are to call freephone number, live chat, complete an online form) and tell us a bit about yourself and how the award would be used. If you are eligible, you'll be invited to discuss making an application before a final decision is made.
<b>Acknowledgement</b>	Someone from The Prince's Trust will be in touch within 5 working days of an enquiry being made.
<b>Notes</b>	The award is to help young people get their lives back on track and is most relevant to prisoners pre-release and those in the community as well as young people from our target criteria. A Prince's Trust staff member can also support you in setting goals, making decisions and finding other support. In processing a funding application, ID will need to be seen and we would require evidence to support an application, but this can be discussed after an enquiry has been made.
<b>Apply to</b>	<b>Call free on:</b> 0800 842842 or get in touch by leaving a few details on <a href="http://www.princes-trust.org.uk/help-for-young-people/get-in-touch">www.princes-trust.org.uk/help-for-young-people/get-in-touch</a>



<b>Organisation</b>	<b>Professionals Aid Guild</b>
<b>Website</b>	www.professionalsaid.org.uk
<b>Who can apply</b>	Prisoners who hold a university degree or equivalent (level 6 or above).
<b>What can be funded</b>	Grants for further education, normally £300–£500, to help with tuition fees, text books or production of a thesis.
<b>What is NOT funded</b>	Tools and equipment.
<b>How to apply</b>	You apply by writing a letter to the Professionals Aid Guild outlining your university education or professional background; estimated income/expenses for the course and year concerned; details of the specific request; and any other funds approached. If you fulfil the criteria, you will be sent an application form to complete and return. You will need to provide an original academic reference from the course tutor and/or authorised person from the prison education department. PAG Education Committee meets regularly throughout the year and considers each applicant's needs individually.
<b>Key dates</b>	You may apply any time during the year.
<b>Acknowledgement</b>	We acknowledge all correspondence.
<b>Apply to</b>	<p><b>Professionals Aid Guild</b>            7-14 Great Dover Street            London            SE1 4YR</p> <p>0207 935 0641            admin@professionalsaid.org.uk</p> <div style="border: 1px solid orange; padding: 10px; margin-top: 10px;"> <p><i>I am pleased to advise you that I successfully passed the course. Please forward this result to the education committee with my thanks again for their assistance. I have already been able to utilise some of the knowledge to assist other prisoners with queries, and the modules themselves will remain as useful reference material going forwards. This qualification, along with the masters's degree that I recently commenced, will be proudly featured in my CV post-release, and hopefully assist in my search for employment. My thanks also to you for your handling and preparing of my application for the committee, it is much appreciated."</i></p> </div>



<i>Organisation</i>	<b>The Royal British Legion (TRBL)</b>
<i>Website</i>	www.britishlegion.org.uk
<i>Maximum decision time</i>	3 months
<i>Who can apply</i>	Any prisoner or ex-offender who has received 1 day's pay through service in the Armed Forces, including Reserves and their families/dependants. 'Dependants' can include children, spouses and partners, including widows or widowers. Other dependants also include relatives and cohabiters of a beneficiary or those dependent on them.
<i>What can be funded</i>	Immediate needs grants to help with essentials such as food, clothing, furniture, in times of need and where statutory resources are not available. Employment and training related grants will be considered for individuals within 2 years of release. Please see website for further information.
<i>What is NOT funded</i>	There are some forms of assistance that the Legion is not typically able to provide. These are: <ul style="list-style-type: none"> <li>■ where state assistance or statutory services are available (although exceptions can be made in some circumstances, particularly where the client's welfare is at risk)</li> <li>■ legal expenses, such as court costs and solicitors' fees</li> <li>■ medical care, exceptions can be made in some circumstances</li> </ul>
<i>How to apply</i>	Please get in touch via the Legion Contact Centre, the Legion website or by email. If you are unable to get in touch, any professional or agency supporting you can make a referral on your behalf or speak to us about how our support may add value or help.  Spouses/partners of prisoners must make contact directly themselves via the contact centre, email or via live webchat.
<i>Key dates</i>	All year round.
<i>Acknowledgement</i>	It is TRBL's aim to acknowledge correspondence within 5 working days wherever possible.
<i>Apply to</i>	<b>The Royal British Legion</b> Freepost SW1345 199 Borough High Street London SE1 1AA  0808 802 8080 (Freephone) 8am to 8pm, 7 days a week info@britishlegion.org.uk



**Organisation****The Royal Naval Benevolent Trust (RNBT)****Website**

www.rnbt.org.uk

**Who can apply**

Serving and former Royal Naval ratings and Royal Marines other ranks, which includes Reservists. We also help their wives, husbands and partners, children (under 18).

**What can be funded**

In addition to educational grants to help you get back into employment, we award grants to assist in a very wide variety of circumstances such as help towards living expenses, house repairs, disability aids, job training, financial difficulties, care home top-up fees, domiciliary care and much more.

**How to apply**

Contact your local branch of SSAFA or TRBL who will arrange for a caseworker to visit you to complete an application form.

**Key dates**

The RNBT Grants Committee meet once a week to consider applications.

**Apply to**

**RNBT**  
 311 Twyford Avenue  
 Portsmouth  
 PO2 8RN  
  
 02392 690112  
 Monday to Friday, 9am to 4pm  
 rnbt@rnbt.org.uk



*I have to say without your financial help and assistance many ex-servicemen and women like myself, who have fallen on hard times, would be in a helpless situation. I have nothing but praise for you all, a very heartfelt thanks.”*

*Paul*

*Organisation***Ruth Hayman Trust***Website*

www.ruthhaymantrust.org.uk

*Who can apply*

Adults (including prisoners) who have come to settle in the UK and who **do not speak English as their first language**. (Not overseas students who are studying in the UK.)

*What can be funded*

Up to £1,000 (grants are often given for much less) for registration, course and exam fees which you have to pay yourself. We sometimes fund books, equipment or the cost of joining professional bodies.

*What is NOT funded*

Accommodation and living expenses, childcare, travel (except for disabled), computers.

*How to apply*

Send for an application form to the address below or download one from the website. Complete and return the form, along with an academic reference from a member of the education staff, to the Honorary Secretary at the address below. We also accept online applications with a reference by post or email. Please be sure to read our Guidelines for Applicants.

*Key dates*

Five closing dates per year; next date given on the website.

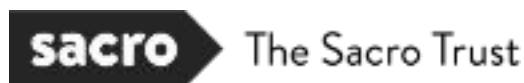
*Acknowledgement*

No acknowledgement except for successful applications.

*Apply to***The Honorary Secretary**

Ruth Hayman Trust  
PO Box 17685  
London  
N6 6WD

info@ruthhaymantrust.org.uk



<b>Organisation</b>	<b>The Sacro Trust</b>
<b>Website</b>	www.sacro.org.uk
<b>Maximum decision time</b>	2 months
<b>Number of prisoners/ prison leavers helped</b>	Maximum number of grants made in a year: 30–50
<b>Specific geographical area</b>	Scotland
<b>Who can apply</b>	The Sacro Trust only awards grants to those who are resident in Scotland. The Trust is for people on licence or court order or who have been released from imprisonment within the last 2 years.
<b>What can be funded</b>	Education and practical training courses, household items, essential clothing and footwear, and other items and services that may assist with the rehabilitation of the client, up to the amount of £300.
<b>What is NOT funded</b>	Rent, rent arrears and debt reduction; holidays; televisions; driving lessons and licences.
<b>How to apply</b>	Contact the Trust Fund Administrator for an application form and guidance notes.
<b>Key dates</b>	Assessors' meetings are held six times per year.
<b>Acknowledgement</b>	A reference number, along with the date of the next scheduled meeting of the Assessors, will be notified to the applicant worker.
<b>Notes</b>	Applications can only be accepted from local authority or voluntary sector workers, and there will be no direct communication with potential grant recipients.

**Apply to****Trust Fund Administrator**

The Sacro Trust  
29 Albany Street  
Edinburgh  
EH1 3QN

0131 624 7270  
info@sacro.org.uk



*I'm so grateful to the Sacro Trust for giving me a grant to help me buy some stuff for the flat. I'm now stable on a Methadone program and have turned my life around."*



©AndyAitchison.uk

Choosing a book from the prison library.  
HMP Maidstone



<b>Organisation</b>	<b>The Salvation Army</b>
<b>Name of programme</b>	Open Learning courses
<b>Website</b>	www.salvationarmy.org.uk
<b>Who can apply</b>	Any prisoner who can complete a course of Christian studies while in custody.
<b>What can be funded</b>	Costs for any course that is provided by The Salvation Army Open Learning prospectus.
<b>What is NOT funded</b>	Anything other than the above.
<b>How to apply</b>	Speak to a Chaplain in your establishment, or write directly to The Salvation Army.
<b>Key dates</b>	Applications may be made at any time.
<b>Acknowledgement</b>	All correspondence is acknowledged in writing. Every student is given a personal tutor, who gives feedback on every piece of work that is submitted. Students also receive a certificate after completing the course.
<b>Notes</b>	Open Learning courses cover a wide range of topics; both Old Testament and New Testament studies, Christian life and faith, introductions to other religions, study skills and more. The Salvation Army, while primarily a Christian Church, also exists as a registered charity. The Salvation Army is based in many towns across the UK and is available to offer support and advice to people in need.
<b>Apply to</b>	<p><b>Prison Ministries Unit</b>  The Salvation Army  101 Newington Causeway  London  SE1 6BN  Prison.Ministries@salvationarmy.org.uk</p>



*I'm a student of distance learning with your college, enjoying every moment of it and so thankful for the learning I have received and continue to receive, and all the feedback."*



<b>Organisation</b>	<b>ScotsCare, the Charity for Scots in London</b>
<b>Website</b>	www.scotscare.com
<b>Specific geographical area</b>	Anywhere up to 35 miles away from Charing Cross in Central London.
<b>Who can apply</b>	Prison support staff or probation officers on behalf of prisoners or ex-offenders who are Scottish or the child of a Scottish person and currently living within 35 miles of Charing Cross. Clients can also self-refer.
<b>What can be funded</b>	Training that leads to employment or the possibility of employment, clothing for job interviews, household goods, student grants, funds for any other purpose can be discussed with the duty worker.
<b>How to apply</b>	You may apply direct or via a referral from your support worker. It is probably best to ring the freephone number below to check for your eligibility and on how to follow through the application process.
<b>Notes</b>	The average length of time between application and a decision regarding a grant at ScotsCare is 10–15 days.
<b>Apply to</b>	<p><b>Scotscare</b>            22 City Road            London            EC1Y 2AJ</p> <p>020 7240 3718 or freephone 0800 652 2989            dutyworker@scotscare.com</p> <p><b>“</b>  <i>It (the grant) is an offer that is freely given, no strings attached: a genuine desire to help you get out of the situation you have unfortunately found yourself in.”</i>  <b>”</b></p>

## Education &amp; training

## ENGLAND – LONDON &amp; THE HOME COUNTIES



<b>Organisation</b>	<b>Sheriffs' and Recorder's Fund</b>
<b>Website</b>	sr-fund.org
<b>Specific geographical area</b>	Greater London only
<b>Who can apply</b>	Ex-offenders and offenders serving community sentences under licence in Greater London, or dependants of offenders resident in Greater London.
<b>What can be funded</b>	Small grants (usually between £100 and £400). Grants for training; tools of a trade; welfare, including household equipment; white goods; furnishings; and clothing.
<b>What is NOT funded</b>	Only within the above criteria. Outstanding debts, rent, passports, items covered by the NHS, such as spectacles, are specifically not funded.
<b>How to apply</b>	By application form, from probation officers (or other social workers). Individuals cannot apply directly.
<b>Acknowledgement</b>	We acknowledge correspondence.
<b>Apply to</b>	<p><b>The Administrator</b>            Sheriffs' and Recorder's Fund            Central Criminal Court            Old Bailey            London            EC4M 7EH</p> <p>0207 248 3277 (Tuesdays and Wednesdays, 10.30am to 5pm).            srfundsec@yahoo.com</p>



*Thank you and the Sheriffs' and Recorder's Fund for your generous gift enabling me to replace my lost driving licence and purchase much needed clothes. I have now gained employment and am reintegrating back into mainstream society."*

*Organisation***The Sidney Perry Foundation***Website*

www.the-sidney-perry-foundation.co.uk

*Who can apply*

The Foundation aims primarily at helping non-Open University first degree students under the age of 35 when their course commences.

*What can be funded*

Grants are intended to be supplementary, average grants being £1,000. The majority of funding required should have been obtained from other sources. Shortfalls of more than £3,000 will not be considered. Distance learning, correspondence, part-time and short-term courses may be considered according to circumstances.

*What is NOT funded*

Because of our limited resources we are unable to assist students within the following categories: second degree courses where the grade in the first is lower than 2:1, save in exceptional circumstances; second degree courses/other postgraduate study unrelated to the first, unless they are a necessary part of professional training (e.g. medicine, dentistry); emergency funding or clearance of existing debts; students over the age of 35 years when their course of study commences, save in exceptional circumstances; A levels and GCSE examinations; except in exceptional circumstances students on Access, ESOL, HNC, HND, BTEC, GNVQ and NVQ levels 1–4.

*How to apply*

*I just wanted to say the hugest thank you for your help and support with my fees."*

You are advised not to apply until you have a confirmed college placement and a full understanding of the total costs involved. Please ensure you enclose: completed application form (which can be downloaded from the website); proof of college/university offer; your personal statement; names and addresses of two referees (one of which should supply the academic reference); an original signed academic reference (on official paper); a statement by a person recommending you for a grant (see application form); a stamped addressed envelope.

*Key dates*

Grants are based on the academic year and applications from first year students for their second year should arrive by January.

*Acknowledgement*

Students will be notified by post regarding the Governors' decision and no further correspondence can be undertaken regarding refusal. Enclosure of a self-addressed envelope would be appreciated.

*Notes*

Only 1 in 20 people who apply obtains an award.

*Apply to*

**The Secretary**  
The Sidney Perry Foundation  
PO Box 889  
Oxford  
OX1 9PT



<i>Organisation</i>	<b>Sir John and Lady Heathcoat Amory's Charitable Trust</b>
<i>Specific geographical area</i>	HMP/YOI Portland only
<i>Who can apply</i>	Prisoners at HMP/YOI Portland
<i>What can be funded</i>	Small grants usually not more than £50, to help with educational courses or equipment.
<i>How to apply</i>	By letter to the address below.
<i>Notes</i>	The trust formerly provided small grants to prisoners at HMP The Verne.

*Apply to***Lady Amory**

Sir John and Lady Heathcoat Amory's Charitable Trust  
 The Island  
 Lowman Green  
 Tiverton  
 Devon  
 EX16 4LA



*Thank you so much – you have been wonderful and supportive towards my future.”*

**Organisation****Smart Works****Website**

www.smartworks.org.uk

**Number of prisoners/  
prison leavers helped**

100+

**Specific geographical  
area**

London, Reading, Birmingham, Manchester, Newcastle, Leeds and Edinburgh. We can also support women in other areas with our virtual service.

**Who can apply**

Probation or another referral agency on behalf of women in need of suitable clothing for interview, including women offenders and ex-offenders in prison or living in or close to London, Reading, Birmingham, Manchester, Newcastle, Leeds or Edinburgh or who are willing and able to travel to these cities. We can support women in other areas of the UK using our virtual service.

**What can be funded**

Smart Works provides free interview clothing and interview coaching to women with confirmed job interviews.

**What is NOT funded**

No funding is available.

**How to apply**

Via partner organisations such as job centres, job training programmes or for example via the job club at HMP East Sutton Park. For the contact information for Smart Works in West London, Reading, Birmingham, Manchester, Leeds and Edinburgh, please visit our website. If you are unsure about how to access a Smart Works appointment then call 0207 288 1770.

**Notes**

Each appointment is by referral only via an employment advisor, JCP or other charity supporting with job searching.

The appointment needs to be made at the point where there is a confirmed job interview.

Every client receives a one-to-one styling appointment where we provide a full interview outfit of high-quality clothing and accessories. They also receive an hour of one-to-one interview coaching to help them feel confident and prepared for their interview.

Everything that Smart Works provides is free of charge, and the clothing is the client's to keep.



*I had a fabulous experience at Smart Works. Everyone is so kind and helpful here. I felt so much more confident going to my interview after the appointment."*

**Apply to****Smart Works**

Unit 1  
Canonbury Yard  
202–208 New North Road  
London  
N1 7BJ

0207 288 1770  
london@smartworks.org.uk



<b>Organisation</b>	<b>St Giles Trust</b>
<b>Name of programme</b>	Royal London Society Endowment Fund (RLSE)
<b>Website</b>	<a href="http://www.stgilestrust.org.uk">www.stgilestrust.org.uk</a>
<b>Who can apply</b>	St Giles Trust RLSE provides grants to those who are seeking to gain employment to break the cycle of offending. Applications should be made by any individual who is at risk of offending or re-offending whether they are in custody or in the community.
<b>What can be funded</b>	Grants can be used for vocational, employment and skill training that will significantly increase or secure employment opportunities. Tools of trade and travel-to-work grants are considered where appropriate. Some grants are of a therapeutic nature, these are only available for serving prisoners.
<b>What is NOT funded</b>	Accommodation costs, debts, loans or fines of any kind. Forklift driving courses or any training above £500, any personal clothing and Open University or distance learning unless employment related.
<b>How to apply</b>	Application forms together with current guidelines and timetables are available by emailing <a href="mailto:rlse@stgilestrust.org.uk">rlse@stgilestrust.org.uk</a> . Completed applications must also include a personal statement or letter explaining why you need the funding and how it will help improve your employability, a supporting statement on headed paper from your wing officer, resettlement worker, NPS Officer or similar and a completed form. It is essential these are included for your application to be considered.
<b>Acknowledgement</b>	All applications are acknowledged and given a confidential reference number which should be quoted in subsequent correspondence and/or telephone contacts.
<b>Notes</b>	The dates for decision making are set out a year in advance and are accessible on the website or by emailing <a href="mailto:rlse@stgilestrust.org.uk">rlse@stgilestrust.org.uk</a> . Decisions are made every 2 months.
<b>Apply to</b>	<b>St Giles Trust RLSE</b> PO Box 73770 London SE5 5JP <a href="mailto:rlse@stgilestrust.org.uk">rlse@stgilestrust.org.uk</a>

## Education &amp; training

## ENGLAND – LONDON &amp; THE HOME COUNTIES



Suited &amp; Booted

<b>Organisation</b>	<b>Suited &amp; Booted</b>
<b>Website</b>	<a href="http://www.suitedbootedcentre.org.uk">www.suitedbootedcentre.org.uk</a>
<b>Specific geographical area</b>	We help clients from across the London area. We also accept referrals from prisons outside London if the clients can get to our centre.
<b>Who can apply</b>	Public agencies or charities such as Jobcentre Plus, the NHS, Crisis, London probation and prison resettlement officers to apply on your behalf.
<b>What can be funded</b>	We provide suitable second-hand clothing and interview advice for vulnerable, unemployed and low-income men. This gives them better prospects of success.
<b>What is NOT funded</b>	Anything other than clothing and advice.
<b>How to apply</b>	<p>Ask a public agency or charity, such as Jobcentre Plus, the NHS, Crisis, London probation and prison resettlement officers to apply on your behalf.</p> <p>Referral agencies make an application, on your behalf, by filling out the form available at <a href="http://www.suitedbootedcentre.org.uk/what-we-do/referrals">www.suitedbootedcentre.org.uk/what-we-do/referrals</a></p> <p>Please note you cannot apply directly to us, the application must come to us via a referral agency.</p>
<b>Acknowledgement</b>	Once a completed form is received, the agency is emailed and a suitable date and time is arranged for you to visit.
<b>Notes</b>	<p>The clothing is second-hand and of good quality. Those referred must be able to make it to Central London in order to attend the fitting centre. Once you have an appointment arranged visit <a href="http://www.suitedbootedcentre.org.uk/contact-us/">www.suitedbootedcentre.org.uk/contact-us/</a> to find directions to our centre.</p>
<b>Apply to</b>	<b>The Suited &amp; Booted Centre Ltd</b> via the website address provided above.



*Thank you Suited & Booted for making me feel like a valued member of society, not just a number, and for ensuring that I can look and feel great as I try to secure gainful employment."*

<i>Organisation</i>	<b>The Sydney Black Charitable Trust</b>
<i>Maximum decision time</i>	Normally you would expect to hear the outcome (if successful) within 1 month.
<i>Number of prisoners/ prison leavers helped</i>	Up to 40 per year indirectly.
<i>Who can apply</i>	Charities that support prisoners. Adult prisoners BUT any grants will only be paid to providers/suppliers and not to individual prisoners.
<i>What can be funded</i>	Course and exam fees up to £500. Up to £300 towards the cost of tools and equipment for employment.
<i>What is NOT funded</i>	Accommodation and living expenses, childcare, travel, computers.
<i>How to apply</i>	<p>Write to the address below with:</p> <ul style="list-style-type: none"> <li>■ details of the reason for the grant</li> <li>■ evidence of costings and how you plan to find any shortfall</li> <li>■ the name and bank details of the provider/supplier</li> </ul> <p>Enclose a short letter on headed paper from both the Learning and Skills Manager and a member of the Offender Management Unit, endorsing your request and showing their contact details.</p> <p>If a grant is made it will only go to a provider or supplier.</p>
<i>Acknowledgement</i>	No acknowledgement except for successful applications.
<i>Notes</i>	A typical grant could be £300–£500.
<i>Apply to</i>	<p><b>The Director</b>  Sydney Black Charitable Trust  PO Box 1251  St Albans  Hertfordshire  AL1 9JU</p>



**Thomas Wall Trust**

Registered Charity No. 281121

<i>Organisation</i>	<b>Thomas Wall Trust</b>
<i>Name of programme</i>	Individual grants programme
<i>Website</i>	<a href="http://www.thomaswalltrust.org.uk">www.thomaswalltrust.org.uk</a>
<i>Maximum decision time</i>	2 months
<i>Who can apply</i>	Any prisoner who is allowed access via a Distance Learning Co-ordinator, to the prison's monitored, internet-enabled computer. Priority will be given to applicants who have few or no qualifications, as well as limited work experience, or a reason why they cannot return to their previous career upon release.
<i>What can be funded</i>	Accredited vocational training up to level 3 and towards the costs associated with studying.
<i>What is NOT funded</i>	Retrospective grants, courses that are not accredited, courses leading to self-employment in health and beauty, animal care and personal fitness, performing arts courses, GCSEs, A levels or equivalent qualifications, undergraduate or postgraduate degrees, applicants who have a degree.
<i>How to apply</i>	Speak to the Distance Learning Coordinator within the prison. The application must be completed and submitted online. The Distance Learning Coordinator should be able to book you onto the prison's monitored, internet-enabled computer so you can complete your application to Thomas Wall Trust.
<i>Key dates</i>	You can apply at any time during the year. We aim to process each application within 8 weeks.
<i>Notes</i>	<p>Grants can be up to £1,500 towards course fees and/or costs associated with studying including: child care, travel and mobility costs and accessible study materials. Applications are usually delayed by waiting for references or failure to respond to additional questions. We cannot accept references from relatives.</p> <p>Successful applicants will be expected to notify us of any changes that affect the grant. We will also expect you to provide us with progress updates after you complete your course. Failure to do so will prevent you from re-applying for future grants.</p>
<i>Apply to</i>	<b>Thomas Wall Trust</b> via <a href="http://www.thomaswalltrust.org.uk/grants-for-individuals">www.thomaswalltrust.org.uk/grants-for-individuals</a>

